Instructions for Documents Verification and Counseling for MBA Admission – July 2026

Candidates who have filled in registration form for MBA Programme shall have to compulsorily attend the Verification of Documents and Counseling at any of the given centers on the under mentioned dates for seeking admission.

1. **Dates for Documents Verification:**
   For the applicant who has registered through Registration Forms, document verification and counseling will be organized from:

   Slot: From 1st September, 2026 to **10th September, 2026**

   (For those who have filled in the Registration Form till 17th August 2026)

(Reporting Time: 11:00 am to 03:00 pm)

Centers for Documents Verification:

I. **Haldwani: UOU Model Study Centre for Haldwani (16000):**

Dr. Vishal Sharma (Coordinator)	vksharma@uou.ac.in
Dr. Vinay Rawat	vrawat@uou.ac.in
Mrs. Rakshita Kandpal	rkandpal@uou.ac.in

Management Studies Department:

Professor Manjari Agarwal	magarwal@uou.ac.in
Dr. Sumit Prasad	sprasad@uou.ac.in
Mr. Somesh Pathak	someshpathak@uou.ac.in
Mr. Lokesh Pandey	lpandey@uou.ac.in
Ms. Jyoti Manral	jmanral@uou.ac.in

II. **Dehradun: UOU Campus, Dehradun UCF Sadan, Vishnu Vihar, Deepnagar Road, Near Prasar Bharti Kendra, Ajabpur kalan, Dehradun-248001, Uttarakhand. Phone: 0135-2666794**

Dr. Subhash Ramola	sramola@uou.ac.in
Mr. Narendra Jaguri	njaguri@uou.ac.in
Mr. Brij Mohan Khati	bkhati@uou.ac.in

2. Candidates who have filled in the registration form for MBA Programme must bring with them;

1. Completely filled-in Admission Form.
2. Self-attested copies of required testimonials :
   A. Mark sheet and Certificate of Class X.
   B. Mark sheet and Certificate of Class XII.

C. Mark sheet and Certificate of Graduation.
D. Mark sheet and Certificate of post-graduation (if claimed).
E. Category Certificate (if claimed).
F. Valid Identity Proof
G. Aadhar Card
H. ABC I.D. Card
I. DEB I.D. Card
J. Affidavit (if required)
K. 2 Passport Size Photographs

3. Originals of the above- mentioned testimonials (only for verification).

4. The admission shall be complete only after completion of the entire process and payment of fees. Other rules and regulations of UOU, regarding admission, shall be applicable as and where required.

5. Candidates are compulsorily required to bring Aadhar Card for the verification. Further, after the verification of documents, candidates who are found eligible for admission to the MBA Program are required to create an ABC ID and DEB ID for the purpose of seeking admission. For creating ABC and DEB ID, eligible candidates should have the following:
   a) AadharCard
   b) Access to their email address
   c) Access to their registered phone number
   d) Applicants are instructed to visit https://uou.ac.in/abc .for ABC Id creation and https://deb.ugc.ac.in/StudentDEBId for DEB id creation before coming for Document Verification and Counselling.

6. Counselling and documents verification fee shall be Rs. 500. The **Counselling and Document Verification Fee** of Rs 500 must be paid separately at the time of seeking admission. This fee canbe paid througha QR code orthroughUOUAccounts Section using swipe Machine (at headquarters only) or Bank Challan.

Do refer the University's Website for further details. For any query, you can write to som@uou.ac.in.